

Resolution 2012-13: 12
Insurance and Bond Review Consultant Services

By Board Chair Giess

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for the services of an Insurance and Bond Review Consultant as a third party reviewer of the insurance and bonds provided by professional service firms, contractors, and consultants hired by the RJSCB for Phase 1 of the RSMP; and

WHEREAS, on behalf of the RJSCB, the Insurance and Bond Review Consultant will verify compliance with the specifications set forth for the Phase 1 projects that are part of the Rochester Schools Modernization Program; and

WHEREAS, the RJSCB’s Program Manager has prepared a Request For Proposal (an “RFP”) for an Insurance and Bond Review Consultant that requires the responding firms to set forth their Fee Proposals for a specific scope of work (a copy of the RFP is attached hereto); and

WHEREAS, the MWBE and Services Procurement Committee (Committee member Castro and Board members Giess and Roulin) reviewed and discussed the RFP for an Insurance and Bond Review Consultant at its meeting on June 28, 2012, and after due deliberation, it was agreed to forward the RFP to the full Board for review and approval;

THEREFORE, BE IT RESOLVED:

1. The RFP for an Insurance and Bond Review Consultant is approved for issuance on July 3, 2012.
2. The MWBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the RFP responses, reduce the list of firms to be interviewed if appropriate, participate along with other RJSCB board members in the interviews of the insurance consultants, and recommend to the RJSCB the most qualified candidate(s).

Second by Board Member Brown
Approved 4-0 with Members Castro and Pifer away